

Corporate Automated Teller  
Machine card service form  
*Singapore dollar accounts only*

## Easy access with our Corporate Automated Teller Machine (ATM) card

With an ATM card from HSBC, you can make enquiries on your account, request for cheque books or statement and deposit cash and cheques at your own convenience. Our ATM service gives you access to your account at over 55 ATM locations in Singapore and over 400,000 ATMs in our worldwide network.

This service allows you to nominate up to five ATM cardholders and is especially useful when you have directors based overseas as they will be able to perform banking transactions 24 hours a day, seven days a week.

To apply, simply complete the application form (for Singapore dollar accounts only) overleaf.

For more information, call 1800 216 9008 (local) or (65) 6216 9008 (overseas).

Transaction fees for usage of local and overseas ATM

- i) Free for withdrawals via HSBC's ATMs in Singapore.
- ii) Free for withdrawals via ATMs under the shared atm5 Network in Singapore comprising of ABN Amro, Citibank, Maybank and Standard Chartered Bank.
- iii) S\$3.50 for each successful cash withdrawal using the HSBC Group's ATM network outside Singapore.
- iv) A flat charge of S\$8.00 will be levied for each successful cash withdrawal from all other ATMs in the CIRRUS System network.

Some useful tips for Personal Identification Number (PIN) security

- Make sure no one sees your PIN when you use an ATM or any other electronic payment terminal.
- Keep your PIN secret. Memorise it and do not write it down.
- Remember, NO ONE at HSBC will ever ask you for your PIN.
- Do not use your identity card number, telephone number, date of birth, driving licence number or commonly used number sequence (eg. 8888 or 1234) when choosing your PIN.
- Change your ATM PIN regularly.

Security tips for ATM usage

- Keep a record of each transaction and keep the transaction advice slips. Do not leave them at the ATM terminal as they may contain important account information.
- Do not give your ATM card to anyone.
- Do not leave your ATM card at the ATM terminal.
- Be mindful of your surroundings before making an ATM transaction. Use another ATM terminal if you notice any suspicious activity near the ATM terminal.
- Cancel the transaction if you notice anything suspicious or if you encounter any other problems after you have begun an ATM transaction.
- Cross-check all the transaction advice slips with your account statement.
- Do not accept assistance from strangers when using an ATM terminal. Contact our staff if you encounter any problems with an ATM terminal.
- Count your cash in a secure surrounding.



<b>Nominated user 2</b> <i>(Please tick the appropriate boxes)</i>		
<input type="checkbox"/> Add user <input type="checkbox"/> Amend services and transaction limits of existing user <input type="checkbox"/> Delete user*		
Full name of nominated user <i>(please underline surname):</i>	NRIC / Passport no.:	Type: <input type="checkbox"/> I - Singapore identity <input type="checkbox"/> P - Passport <input type="checkbox"/> O - Others
Name to appear on card <i>(maximum 25 characters):</i>		
Choice of language for ATM service	<input type="checkbox"/> English <input type="checkbox"/> Chinese	
Statement request	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Cheque book request	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Balance enquiry	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Deposit cash / cheques	<input type="checkbox"/> Yes <input type="checkbox"/> No	
In addition to the daily maximum limit, the nominated user shall also be subject to the following card limits, if allowed to effect on each type of transaction:		
i) Cash withdrawal		
Choice of language for ATM service	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	
ii) Funds transfer between the encoded accounts		
	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	
iii) Funds transfer to 3rd party accounts with HSBC		
	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	
<b>Nominated user 3</b> <i>(Please tick the appropriate boxes)</i>		
<input type="checkbox"/> Add user <input type="checkbox"/> Amend services and transaction limits of existing user <input type="checkbox"/> Delete user*		
Full name of nominated user <i>(please underline surname):</i>	NRIC / Passport no.:	Type: <input type="checkbox"/> I - Singapore identity <input type="checkbox"/> P - Passport <input type="checkbox"/> O - Others
Name to appear on card <i>(maximum 25 characters):</i>		
Choice of language for ATM service	<input type="checkbox"/> English <input type="checkbox"/> Chinese	
Statement request	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Cheque book request	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Balance enquiry	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Deposit cash / cheques	<input type="checkbox"/> Yes <input type="checkbox"/> No	
In addition to the daily maximum limit, the nominated user shall also be subject to the following card limits, if allowed to effect on each type of transaction:		
i) Cash withdrawal		
	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	
ii) Funds transfer between the encoded accounts		
	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	
iii) Funds transfer to 3rd party accounts with HSBC		
	<input type="checkbox"/> No <input type="checkbox"/> Yes, with a card limit of:	
	<input type="checkbox"/> S\$500 <input type="checkbox"/> S\$1,000 <input type="checkbox"/> S\$2,000	

\*For deletion of user, please complete Full name of nominated user and NRIC / Passport no. fields only.

**Authorisation**

(1) Full name in BLOCK LETTERS:	Director / Authorised signature:
Position:	
NRIC / Passport no.:	
(2) Full name in BLOCK LETTERS:	Director / Authorised signature:
Position:	
NRIC / Passport no.:	

**For Bank use only**

Signature(s) verified by:	
Initial:	Officer no.:
Data checked by:	
Initial:	Officer no.:
Data input by:	
Initial:	Officer no.:
Authorised by:	
Initial:	Officer no.:

## Corporate ATM Service terms and conditions

The Customer (hereinafter defined), agrees to be bound by the following terms and conditions governing the use of Corporate ATM service made or to be made available by the Bank to the Customer at the Customer's request:

### 1. Definitions and interpretation

1.1 In these terms and conditions, unless the context otherwise requires, the following terms shall have the following meanings:

- (a) "Accounts" means the Primary Account and such other additional current accounts maintained by the Customer with the Bank which the Customer has designated, and the Bank has agreed, should be the accounts in respect of which Transactions are effected, and each shall be referred to as an "Account";
- (b) "ATM" means all or any of the Bank's automated teller card machines;
- (c) "ATM Card" means an automated teller card issued by the Bank and includes any replacement thereof;
- (d) "ATM-PIN" means the Personal Identification Number issued by the Bank to a Customer and/or the Nominated Users in connection with an ATM Card and includes any replacement number;
- (e) "Bank" means The Hongkong and Shanghai Banking Corporation Limited;
- (f) "Credit Limit" means in respect of each of the Accounts, the credit balance on the relevant Account plus any overdraft facility that the Bank has agreed to make available to the Customer on that Account;
- (g) "Customer" means the firm, company, corporation, statutory body, government body, partnership, society, sole proprietorship, club, association or other unincorporated body of persons or other person (as the case may be) who has one or more accounts with the Bank;
- (h) "Nominated Users" means persons nominated and authorised by the Customer to use the Services provided by the Bank, and each shall be referred to as a "Nominated User";
- (i) "Primary Account" means the Customer's current account with the Bank which the Customer has designated and the Bank has agreed should be the main account in respect of which Transactions are effected;
- (j) "Services" means the services made available by the Bank to the Customer through the ATM from time to time, subject to the Bank's terms and conditions (as amended, varied, modified or supplemented from time to time and for the time being in force) and the terms of any mandate(s) applicable thereto; and
- (k) "Transaction" means a utilisation of any of the banking facilities available through the use of the Services.

1.2 Whenever the context or the terms and conditions requires: -

- (a) The words importing the singular number shall include the plural number, and vice versa.
- (b) The headings shall not be taken into consideration in the interpretation of the provisions.
- (c) References to a party include its permitted assigns and transferee and its successors in title.

### 2. Scope

- 2.1 The scope and features of the Services shall be as determined or specified by the Bank from time to time.
- 2.2 The Bank shall be entitled to modify, expand or reduce the Services at any time and from time to time with or without notice, as the Bank deems fit without assigning any reason thereto and without prejudice to its own rights against the Customer including all rights of action for any antecedent breach of the terms and conditions herein by the Customer.
- 2.3 Any notice given may be made in such manner and by such means of communication, as the Bank deems appropriate, including, without limitation, the use of direct mailing material, advertisement or branch display.
- 2.4 The Customer agrees to comply with the processing cut-off time of any Transaction conducted via the Services as may be prescribed by the Bank from time to time.

### 3. Nominated users as agents

- 3.1 All Nominated Users act as agents of the Customer when using the Services availed to carry out a Transaction. The Customer will ensure that each Nominated User is aware of and complies with these terms and conditions.
- 3.2 The maximum number of Nominated Users for the Services shall be determined by the Bank from time to time at its absolute discretion.

### 4. Customer responsible

- 4.1 The Customer is fully liable for all Transactions performed by the Nominated Users, regardless of whatever signing arrangement and limit stipulated on the Customer's Account mandate, and will ensure that the Nominated Users adhere to the daily cycle limit defined by the Bank.
- 4.2 If a personal account of a Nominated User is designated as a credit account, the Customer should be aware that amounts could be transferred from the Customer's Account to the aforesaid personal account without the Customer's knowledge beforehand. The Bank assumes no liability in acting on a transfer instruction emanating from the Nominated User and is under no obligation to make any enquiries in relation thereto.

### 5. Customer's Obligations

The Customer hereby agrees that:

- 5.1 an ATM Card and/or the ATM-PIN may be sent to the Customer or a Nominated User by registered post and may be regarded by the Bank as having been duly received by the Customer or Nominated User (as the case may be) in good order;
- 5.2 in the event an ATM Card and/or ATM-PIN is to be collected by or on behalf of a Customer and/or Nominated User, delivery of the ATM Card and/or ATM-PIN by the Bank to a person identifying himself as the relevant Nominated User or the person authorised by the Customer to collect the ATM Card and/or ATM-PIN, shall be deemed good delivery to the relevant Nominated User;
- 5.3 the Bank shall not incur any liability to the Customer or the Nominated User or be responsible for any loss or damage whatsoever suffered by the Customer and/or the Nominated User howsoever caused if the ATM Card and/or ATM-PIN is not in fact so received or otherwise in connection with the despatch or delivery of the ATM Card and/or ATM-PIN by registered mail;
- 5.4 the Customer and the Nominated User will safeguard the ATM Card and the Customer will ensure that the ATM-PIN is known only to the relevant Nominated User and will procure that the Nominated User safeguards the ATM-PIN and does not reveal it in any circumstances to any other person;
- 5.5 ATM Cards are not transferable and the Customer will ensure that each ATM Card is used only by the relevant Nominated User;
- 5.6 it will provide the Bank with such documents and information regarding Nominated Users, the Customer's Accounts and ATM Cards as the Bank may from time to time request;
- 5.7 it will cooperate fully with the Bank in the event of any investigation or litigation relating to any ATM Card or its use.

### 6. Sufficient funds

The Customer shall use the ATM Card for making withdrawals or transfers from the Customer's Accounts only when there are sufficient funds in the Account to cover such withdrawal or transfer. The Customer may not withdraw or transfer funds from the Customer's Accounts with an ATM Card if such Transaction would cause the Customer to exceed its Credit Limit. A Nominated User may not carry out, or attempt to carry out, any Transaction which exceeds his or her authorised use of his or her ATM Card.

### 7. Overdrawing

If as a result of any Transaction conducted using the Services, any of the Customer's Accounts is overdrawn, the Customer shall forthwith pay on demand to the Bank all such sums withdrawn in excess of available funds together with interest at the prevailing rate which the Bank charges on such overdrawn amounts. If payments are effected to third parties after closure of any of the Customer's Accounts all sums so paid shall be a debt due from the Customer to the Bank and repayable forthwith.

### 8. Pre-set limits

The Customer agrees to comply with the limit of any Transaction conducted via ATM as may be prescribed by the Bank and subject to change at the discretion of the Bank from time to time without notice to the Customer. The Customer shall indemnify and shall keep the Bank fully indemnified against all losses, damages, fees, costs, charges and expenses (including legal costs on a full indemnity basis) which the Bank may sustain or incur as a result of permitting, at its sole discretion. Transactions above the Bank's pre-set limits to be effected at the Customer's request/instruction herein.

### 9. Bank's property

Each ATM Card shall at all times remain the property of the Bank and shall be returned to the Bank immediately upon demand.

### 10. Replacement

All replacement ATM Cards and new ATM Cards issued at the Customer's request shall be issued at the Bank's discretion and shall be subject to the terms and conditions in force at such time. The Bank may charge such fee for issuing and replacing ATM Cards as it may determine from time to time and may debit such fees from the Primary Account.

### 11. Customer responsible for use of corporate ATM service

11.1 The Customer shall be liable for all Transactions processed by means of an ATM Card (including, without prejudice to the generality of the foregoing, any Transaction in breach of clause 6 above) whether or not they are carried out by a Nominated User. The Customer agrees that when the ATM Card is used to effect, process or conduct any transaction, it is used with or deemed to be with the Customer's authority whether or not the Customer has actually authorised and/or has knowledge of the use of the ATM Card.

11.2 The Customer shall not hold the Bank responsible or liable for any loss, damage or inconvenience which the Customer and/or any Nominated User may incur or suffer directly or indirectly arising out of or in connection with the use of ATM due to any reason whatsoever including but not limited to defect in the ATM Card, or the ATM Card being rejected or retained in connection with any Transaction, or breakdown or malfunction of the ATM,

computer, its terminal connection lines, data processing system or transmission line or any other equipment whether or not belonging to the Bank, or as a result of the Bank's compliance or non-compliance with any of the Customer's and/or the Nominated User's instructions made through the ATM Service or otherwise and whether or not authorised by the Customer, or arising from the Bank's exercise of its rights herein or any event outside the Bank's control.

## 12. ATM Transactions and records

- 12.1 Any cash or cheque deposited by a Nominated User with the use of an ATM Card shall only be credited to the relevant Account as specified by the Customer after verification and clearance by the Bank. The determination by the Bank of the amount so deposited shall be conclusive and binding on the Customer. Any Transaction statement issued on making deposit shall only represent what the Nominated User purports to have deposited and shall in no way bind the Bank as to its correctness.
- 12.2 All Transactions shall be debited or credited (as appropriate) to the Accounts as specified by the Customer, and Bank charges in connection with the said Transactions and any other sums payable to the Bank pursuant to these terms and conditions shall be debited from the relevant Account in respect of which the Transactions are effected.
- 12.3 Transactions effected on the Customer's Accounts in currencies other than Singapore Dollars will be debited to the Customer's Accounts after conversion into Singapore Dollars at a prevailing rate as determined by the Bank on the day of conversion.
- 12.4 Subject to clause 12.1, Transaction records issued by ATMs shall be conclusive and binding on the Customer for all purposes save in the case of manifest error.
- 12.5 The Customer acknowledges that the balance displayed on an ATM screen for the Customer's Accounts will not reflect recent Transactions that have not at that time been recorded in the Bank's books. The Customer shall accept the Bank's records of all Transactions effected, processed or conducted through the use of the ATM Card as correct and conclusive and the Customer agrees to be bound by the Bank's records.

## 13. Notification

- 13.1 The Customer shall, during office hours, notify the corporate call centre or the branch of the Bank at which its Primary Account is maintained, immediately by telephone (and provide written confirmation promptly thereafter) in the event:
  - (a) that an ATM Card is lost, stolen or used by someone other than the appropriate Nominated User; or
  - (b) that an ATM-PIN is disclosed to anyone other than the relevant Nominated User;
  - (c) of death, insanity, resignation or termination of employment of any Nominated User;
  - (d) of commencement of Bankruptcy or other execution proceeding against any Nominated User;
  - (e) of revocation by the Customer of any Nominated User's authority to use the ATM Service.
- 13.2 Upon receiving any such notification by telephone from a person purporting to be a representative of the Customer, the Bank shall be entitled to cancel the relevant ATM Card without waiting for written confirmation.
- 13.3 In such circumstances the Customer will be responsible for all Transactions effected with the relevant ATM Card prior to actual cancellation of that ATM Card by the Bank. The Bank shall have no obligation to check the event described in the notification is in fact true or that the person notifying the Bank is in fact an authorised representative of the Customer. Once telephone notification of such an event has been given to the Bank it may not be withdrawn. The Bank's record of the time of the Customer's telephone notification of any such event shall be conclusive evidence of the time at which the Bank was actually notified.

## 14. Withdrawal / Cancellation / Suspension of ATM Card and Services

- 14.1 The Bank may at any time without assigning any reason thereof:
  - (a) withdraw, suspend or cancel any ATM Card;
  - (b) add to, limit, suspend or cancel the Services; and
  - (c) vary the daily and monthly amounts that may be withdrawn by a Nominated User with an ATM Card;without in any such case incurring any liability to the Customer or any of the Nominated Users.
- 14.2 In the event that an ATM Card is used in an ATM after it has been withdrawn, suspended or cancelled it will be automatically withheld by the ATM and will not be restored to the Customer or the relevant Nominated Users.
- 14.3 In the event that:
  - (a) any application or petition shall be presented or any order shall be made by a competent court or other appropriate authority of any resolution shall be passed for bankruptcy, liquidation, winding up or dissolution or for the appointment of a liquidator, receiver, judicial manager, trustee, official assignee or similar official of the Customer; or
  - (b) a distress or execution shall be levied or enforced or sued out against any of the Customer's chattels, properties or assets; or
  - (c) (in a case where the Customer is a firm) the Customer is dissolved; or
  - (d) the Primary Account is closed;the Customer shall forthwith return all ATM Cards to the Bank and the Bank shall cease to be bound by these terms and conditions without prejudice to its own rights against the Customer pursuant hereto.
- 14.4 The Customer may terminate the use of ATM service by notifying the Bank in writing and the Customer shall be liable for all Transactions until the Bank has terminated the use of ATM service.

## 15. Indemnity

The Customer shall indemnify and keep the Bank indemnified against any losses, costs (including legal costs on a solicitor and own client basis), damages or other liabilities the Bank may sustain or incur directly or indirectly as a result of issuing ATM Cards, the use of ATM Cards (whether by a Nominated User or not), any breach of these terms and conditions herein by the Customer and/or the Nominated Users, the Bank's acceptance of instructions from the Customer and/or Nominated User (unless such loss or damage is due to the willful default of the Bank) or attempt to enforce or enforcement by the Bank of its rights under these terms and conditions herein by any means. Such indemnity shall continue notwithstanding the termination of the use of ATM Service, and the Bank shall be entitled to debit the Accounts for such losses, damages, fees, costs, charges and expenses incurred by the Bank.

## 16. Communication

- 16.1 Any notice or other communication given by the Customer to the Bank pursuant to these terms and conditions by any means shall be confirmed in writing delivered personally or by prepaid letter to the Bank and (save as provided in clause 13) shall be effective only on receipt of such written notice.
- 16.2 Any notice or other communication by the Bank to the Customer shall be in writing sent by post to the Customer at the last address notified by the Customer to the Bank and shall be deemed to be received on the day following such posting.
- 16.3 The Customer shall notify the Bank promptly in writing of any change of address or other pertinent particulars recorded with the Bank. The Bank may send any notice or statement to the Customer by post or by hand to the last address the Customer has notified the Bank in writing.
- 16.4 Proof of posting or transmission of any notice or statement to the Customer shall be deemed to be proof of receipt of the notice or statement by the Customer at the time when the notice or statement would in the ordinary course be delivered or transmitted notwithstanding the fact that the same may not be actually received by the Customer.

## 17. Amendment and waiver of conditions

- 17.1 The Bank is entitled at any time to make further and additional terms, conditions, rules or regulations (hereinafter called "the additional terms") and to amend the additional terms and the terms and conditions contained herein.
- 17.2 The Bank will inform the Customer of any additional terms and amendments by:-
  - (a) giving the Customer notice of the same; or
  - (b) exhibiting the same at any of the Bank's branches in Singapore; or
  - (c) publishing the same in the press in Singapore,whereupon the additional terms, the amendments and the terms and conditions contained herein shall comprise the entire agreement between the Customer and the Bank and the Customer shall be bound by the additional terms and amendments from the date on which they are expressed to take effect, whether or not the relevant notice has been seen or received (as the case may be) by the Customer. Copies of the up-to-date terms and conditions may be obtained at the Bank's branches in Singapore.
- 17.3 If the Customer does not accept such additional terms and amendments, the Customer may terminate the Services. If the Customer continues to use the ATM Service and/or Services at any time after the Bank has given notice of such additional terms and amendments, the Customer shall be deemed to have accepted and agreed to such changes without reservation.
- 17.4 The Bank may waive compliance with any of the additional terms and the terms and conditions contained herein but any such waiver shall be without prejudice to the Bank's rights including the right to enforce compliance of any such term or condition at any future date. In the event of conflict or inconsistency between the terms and conditions contained herein and the additional terms, the additional terms shall prevail.
- 17.5 Any reference in the entire agreement to the terms and conditions contained herein shall where the context permits include any amendment thereof or any additional terms.
- 17.6 No failure or delay on the part of the Bank in exercising any power, right or remedy under these terms and conditions shall operate as a waiver thereof, nor shall any single or partial exercise by the Bank of any power, right or remedy preclude any other or further exercise thereof or the exercise of any other power, right or remedy.

## 18. Severability

If anyone or more of the additional terms or the terms and conditions contained herein shall be deemed invalid, unlawful or unenforceable in any respect under any applicable law, the validity, legality and enforceability of the remaining provisions of the additional terms and the terms and conditions contained herein shall not in any way be affected or impaired.

## 19. Governing law and jurisdiction

The terms and conditions contained herein are governed by and subject to the laws of the Republic of Singapore. The Customer irrevocably submits to the nonexclusive jurisdiction of the courts of Singapore.

## 20. Contracts (Rights of Third Parties) Act 2001

It is not intended that any provision in these terms and conditions should be enforceable by virtue of the Contracts (Rights of Third Parties) Act 2001 by any person who is not a party to the terms and conditions.

**Corporate ATM Service Mandate for a limited company**

To: The Manager  
**The Hongkong and Shanghai Banking Corporation Limited ("the Bank")**

\_\_\_\_\_ Office

Name of company: \_\_\_\_\_ ("the Company")

Registered address: \_\_\_\_\_

At a meeting of the Directors duly held at \_\_\_\_\_  
on \_\_\_\_\_ the following resolutions were passed:

1. That the Company apply for Corporate ATM Service availed by the Bank on terms set out in the Corporate ATM Service Application Form (the "Application Form"), a copy of which is attached to this Mandate, and any Director is authorised to sign the Application Form on behalf of the Company.
2. Words and expressions defined in the Application Form and Corporate ATM Service Terms & Conditions shall, unless otherwise defined, have the same meaning when used herein.
3. That the Company authorises such persons as indicated in the Application Form, and such other person(s) nominated or appointed by the Company from time to time ("Nominated Users") to operate, as agents of the Company, the Company's Accounts, through the Corporate ATM Service with ATM Cards and ATM-PINs, or otherwise, and the Company will be responsible for all transactions effected through the Corporate ATM Service whether or not they are carried out by the Nominated Users.
4. That the Company has reviewed and approved the Corporate ATM Service Terms & Conditions, a copy of which is produced at the meeting, and resolves that the Company will, and will ensure that each of the Nominated Users is aware of and will, observe and comply with the Corporate ATM Service Terms & Conditions in relation to its use of the Corporate ATM Service.
5. That any\* \_\_\_\_\_ Director(s) and / or such other authorised persons (whose names and specimen signatures are set out in this Mandate) <sup>(number)</sup> may in writing (acting jointly, if more than one) change any of the instructions to the Bank contained in the Application Form, including, without prejudice to the generality of the foregoing, (i) nominating new Accounts as the Accounts for Corporate ATM Service; (ii) changing the list of Nominated Users (whether by addition of names or deletion of names); (iii) specifying or amending the limits and / or nature of the transactions each Nominated User is authorised to perform through the use of Corporate ATM Service and / or with ATM Cards and / or ATM-PINs; (iv) apply for any new services availed by the Bank from time to time; and (v) generally give the Bank any other instructions or consents in connection with Corporate ATM Service and the use of such service by Nominated Users.
6. The Bank may rely upon the specimen signatures of Directors and any other authorised persons previously supplied by the Company.
7. That a copy of any resolution of the Board if purporting to be certified as correct by the Chairman of the Meeting shall as between the Bank and the Company be conclusive evidence of the passing of the resolution as certified.
8. That these resolutions be communicated to the Bank and remain in force until an amending resolution shall have been passed by the Board of Directors and a copy thereof certified by the Chairman of the Meeting shall have been delivered to the Bank.

\*Insert the relevant number.

**WE HEREBY CERTIFY** that the foregoing are true copies of the resolutions as entered in the Minute Book of the Company and are in accordance with the Articles of Association of the Company.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ .

\_\_\_\_\_  
Chairman of the Meeting / Director

\_\_\_\_\_  
Secretary / Director

**NOTE: ALL AMENDMENTS ON THE MANDATE MUST BE COUNTERSIGNED BY PERSONS CERTIFYING THIS MANDATE, IE: THE CHAIRMAN OF THE MEETING / DIRECTOR AND THE COMPANY SECRETARY / DIRECTOR. ALL SIGNATURES MUST MATCH SPECIMEN SIGNATURES IN OUR BANK RECORDS. ALL SIGNATURES MUST BE VERIFIED BY AN OFFICER AT AN HSBC BRANCH OR AN INTERNATIONAL BANK.**

**Authorised signatories for purposes of paragraph 5 of Mandate**

Names of Directors in full and IC / Passport numbers

Specimen signatures

1) \_\_\_\_\_

\_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_

3) \_\_\_\_\_

\_\_\_\_\_

4) \_\_\_\_\_

\_\_\_\_\_

**Other authorised signatories**

Names of other persons authorised to sign as above, in full and IC / Passport numbers

Specimen signatures

1) \_\_\_\_\_

Capacity: \_\_\_\_\_

\_\_\_\_\_

2) \_\_\_\_\_

Capacity: \_\_\_\_\_

\_\_\_\_\_

3) \_\_\_\_\_

Capacity: \_\_\_\_\_

\_\_\_\_\_

4) \_\_\_\_\_

Capacity: \_\_\_\_\_

\_\_\_\_\_