

To : Manager

The Hongkong and Shanghai Banking Corporation Limited

Singapore Office

Application for amendment to documentary credit

Date _____

Credit number :			Date of credit :		
Advising bank (<i>if known</i>)			Applicant (<i>name and address</i>)		
Beneficiary			Present amount of credit		
			Present expiry		
Please amend the above credit as follows:					
<input type="checkbox"/> Increase the amount of the credit by _____ to _____ in all.					
<input type="checkbox"/> Decrease the amount of the credit by _____ to _____ in all.					
Extend expiry date to _____			<input type="checkbox"/> By air mail / courier		
Extend shipment date to _____			<input type="checkbox"/> By cable		
Other amendments					
Please debit all charges to our account no. _____			Applicant's signature(s) and stamp <div style="text-align: right; border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">S. V.</div>		
For bank use only					
Action to be taken	Date	Initial	Action to be taken	Date	Initial
Verification of signature			Screen approval F122		
Amendment recording F113			Security papers signed		
Amendment checked			Cable release F161		
<input type="checkbox"/> Excess	<input type="checkbox"/> Past due / Technical past due	Credit approval			
<input type="checkbox"/> Refer status	<input type="checkbox"/> others _____				