

Business Internet Banking – Mandate for changing the primary user authority type (Society, Club or Association)

To: The Manager
The Hongkong and Shanghai Banking Corporation Limited ("the Bank")

Name of Society, Club or Association: _____

Registered office: _____

At a meeting of the Committee duly held at _____

_____ on [date], the following Mandates were passed:

IT WAS RESOLVED

1. that expressions used in this Mandate shall have the same meaning as corresponding expressions in the Business Internet Banking terms and conditions;
2. that the appointed primary user authority type be changed from (please tick the appropriate box):
 Sole to dual authority
 Dual to sole authority
3. that this Mandate be communicated to the Bank and remain in force until an amending Mandate shall have been passed by the Society, Club or Association and a copy thereof duly certified by the Chairman of the Meeting and the Society, Club or Association Secretary shall have been received by the Bank.

We hereby certify that the foregoing are true copies of the Mandate as entered in the Minute Book and are in accordance with the rules of the Society, Club or Association.

Dated this _____ day of _____ .

Chairman of the Meeting

Society, Club or Association Secretary

**NOTE: ALL AMENDMENTS ON THE MANDATE MUST BE COUNTERSIGNED BY BOTH CHAIRMAN OF THE MEETING AND SOCIETY, CLUB OR ASSOCIATION SECRETARY.
ALL SIGNATURES MUST MATCH SPECIMEN SIGNATURES IN OUR BANK RECORDS.
ALL SIGNATURES MUST BE VERIFIED BY AN OFFICER OF AN HSBC BRANCH OR AN INTERNATIONAL BANK.**