



Letter of Instruction for HSBC's Personal Line of Credit / Personal Loan (online application)

Please print this Letter of Instruction, fill in your name, NRIC or passport number and sign. You may fax the completed and signed Letter of Instruction to 6424 4661 or mail it to HSBC* together with:

- your income documents;
- a photocopy of your NRIC (front and back, enlarged to 150%) for Singaporeans / Singapore Permanent Residents *OR* Passport and employment pass for foreigners.

To expedite the application process, please attach a copy of your business card.

I have applied for HSBC's Personal Line of Credit / Personal Loan using the online approval in-principle application form. I undertake that all the information provided in the form are accurate and correct, and accept all the terms stated in the form together with the Personal Line of Credit and Personal Term Credit terms and conditions, and the Approval In-Principle terms and conditions.

I hereby enclose a photocopy of my NRIC (front and back, enlarged to 150%) *OR* Passport and employment pass and a copy of the following documents (please tick where applicable):

For salaried employees

- Latest original computerised salary slip *OR* Latest Notice of Assessment *OR* Last six months' CPF statement.
- For foreigners, employment pass validity of at least one year is required. For personal loan application, a minimum of two years' validity on the employment pass is required.

For self-employed/commission-based earners

- Last two years' Notice of Assessment.
- For foreigners, employment pass validity of at least one year is required. For personal loan application, a minimum of two years' validity on the employment pass is required.

Alternatively, you may submit your CPF statement electronically at <http://www.hsbc.com.sg/hsbc.ecpf>

- Please tick here if you have already done so.

Name: _____

NRIC or Passport No.: _____

Signature: _____

Date: _____

* You may download and print the Business Reply Envelope at http://www.hsbc.com.sg/1/PA_1_4_S5/content/singapore/personal/forms/pdf/pilploc_bre.pdf