



# HSBC Bank (Singapore) Limited Income Update Form

I would like to update my annual income earned, as this has changed since my last submission of income documents to HSBC.

Note: Should the latest income documents reflect a lower earned income than what was previously declared, HSBC has the right to adjust the current credit limit to reflect the latest earned income. There will not be any increase in your credit limit. If you wish to have a review of your credit limit, please submit a Credit Limit Review Form.

## Document Requirements

(please tick (✓) where applicable)

Please enclose your income document as indicated below.

### Salaried employees:

- Latest three months' computerised payslips, or
- CPF Contribution History Statement for the past six months, or
- Latest Notice of Assessment<sup>†</sup> and latest computerised payslips

### Self-employed/commission based earners:

- Latest two years' Notice of Assessment<sup>†</sup>

<sup>†</sup> You can now print your latest Notice of Assessment via myTax Portal with your Singpass or IRAS Pin.

## Personal Particulars

Full Name \_\_\_\_\_ NRIC/ Passport No. \_\_\_\_\_

Account Number(s) \_\_\_\_\_

Employment Status     Salaried     Self-Employed     Sales/Commission-based earners

Name of Current Employer \_\_\_\_\_

Start Date with Current Employer 

M	M

 / 

Y	Y	Y	Y

Job Title \_\_\_\_\_

## Declaration

I hereby declare that all information given above is correct and complete and I further declare that I am not an undischarged bankrupt. I authorise HSBC Bank (Singapore) Limited ("HSBC" or the "Bank") to verify all the information from whatever sources HSBC may choose.

### Signature of Main Cardholder

Date \_\_\_\_\_

### Important Notes

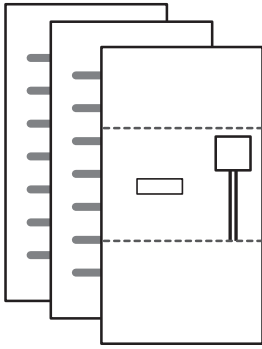
If there is any change to your personal particulars or contact details, please visit any of our branches or complete the Personal Particulars Update form available at [www.hsbc.com.sg](http://www.hsbc.com.sg)

The maximum aggregate credit limit with HSBC in respect of unsecured credit facilities granted to a Singapore Citizen/Permanent Resident whose annual income is not less than S\$30,000 is up to four times the individual's monthly income, or an amount HSBC may in its discretion determine. HSBC's decision in all matters relating to the credit limit review shall be at HSBC's discretion and shall be final and binding on the cardholder. The terms and conditions contained herein are in addition to the HSBC Cardholder Agreement and HSBC's Personal Line of Credit & Personal Term Credit and Conditions, which shall continue to apply.

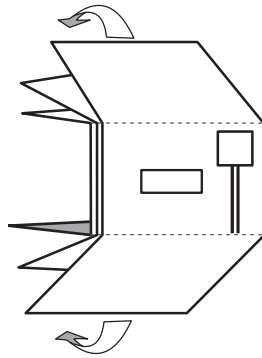
### Data Protection Policy

The personal data you are submitting is being collected for the purposes stated in HSBC's Data Protection Policy, a copy of which may be found at <http://www.hsbc.com.sg/1/2/miscellaneous/privacy-and-security>.

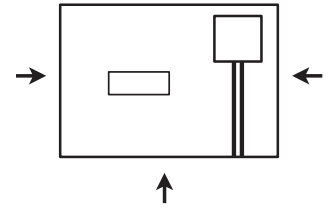
### How to use the Business Reply Envelope (BRE)



**a.** Fold along dotted lines



**b.** Insert documents into business reply folder, folding inwards.



**c.** Seal along edges of folder with clear tape (do not staple). Drop sealed folder into post box.

fold here .....

Postage will be paid by addressee. For posting in Singapore only.

**BUSINESS REPLY SERVICE  
PERMIT NO. 01259**



**HSBC Bank (Singapore) Limited**  
Service Delivery – Card Services  
(Income Update)  
Robinson Road Post Office  
P.O.Box 896  
Singapore 901746

fold here .....

**Reminder:**

- Have you completed all the fields in the form?
- Have you enclosed your relevant income documents?

Seal here with clear tape

Seal here with clear tape