

## HSBC Bank (Singapore) Limited HSBC Spend Instalment Enrolment Form

### Enrolment form

**Yes! I would like to enroll for HSBC Spend Instalment.**

To enrol, please complete this form and upload/mail to us. Please allow six working days for processing.

### Personal Particulars

Name (as in NRIC/Passport) \_\_\_\_\_

HSBC credit card number

Contact no. \_\_\_\_\_ (H) \_\_\_\_\_ (M)

### Transaction Details

Name of retailer/merchant \_\_\_\_\_

Transaction date \_\_\_\_\_

Transaction amount (including taxes) – minimum amount of S\$500 \_\_\_\_\_

Instalment period (please tick only one)

3 months  6 months  12 months

### Declaration

I hereby declare that all information given above is correct and complete and I further declare that I am not an undischarged bankrupt. I authorise HSBC Bank (Singapore) Limited ("HSBC" or the "Bank") to verify all the information from whatever sources the Bank may choose. I have read and agree by the Bank's terms and conditions for HSBC Spend Instalment.

### Signature of the Cardholder

Date \_\_\_\_\_

Note: If you have an existing GIRO arrangement, the deduction will be processed based on your Statement Account balance. If the transaction which is the subject of your HSBC Spend Instalment application has already been captured in your statement, the instalment will only be reflected in the next statement cycle. Where applicable, your account may, in the next statement cycle, appear in credit balance (being the reversal of the full amount of the transaction less the instalment amount).

### Next Steps

Upon completion of this form, you may submit the signed form using one of the following method:

(1) Upload it at [www.hsbc.com.sg/upload](http://www.hsbc.com.sg/upload) (2) Mail it back to us using BRE provided

### Important Notes

If there is any change to your contact details, you can update it by (a) Logging on to Personal Internet Banking (b) Completing a form or update via MyInfo. Details available at [www.hsbc.com.sg/forms](http://www.hsbc.com.sg/forms). (c) Visiting one of our branches.

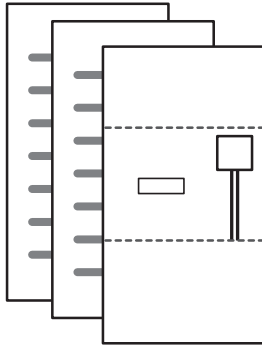
### Terms and conditions of HSBC Spend Instalment

1. HSBC Bank (Singapore) Limited's ("HSBC") Spend Instalment ("Programme") is valid for such period as HSBC may determine in its discretion. Only primary HSBC credit cardholders (each, an "Eligible Customer") are eligible to apply for the Programme. 2. All US Dollar cards and corporate cards are not eligible for this Programme. 3. Eligible Customers may apply for the Programme in respect of transactions that are (i) reflected on their latest HSBC credit card account statement generated in the last 30 days, or (ii) posted by the relevant merchant but have not been billed, provided that each such transaction amounts to at least SGD500 (each, an "Eligible Transaction"). A maximum of six instalment plans can be placed on the Programme at any one time. 4. Applications with incomplete fields and/or incorrect information will not be processed. 5. Transactions carried out in foreign currency will be processed based on the converted amount in Singapore dollars. 6. The following transactions shall not be eligible for the Programme: non-retail transactions such as Cash Advance, Balance Transfer, HSBC's Card Instalment Plan with participating merchants, any interest payable, fees, charges and such other transactions that HSBC may determine. 7. A processing fee of up to 5% of the relevant Eligible Transaction amount under an approved instalment plan will be imposed upon approval of the application. 8. Each application is subject to HSBC's approval, and HSBC reserves the right to determine at its discretion whether any given transaction qualifies as an Eligible Transaction. HSBC will not approve the application if the Eligible Customer's HSBC credit card account is not maintained in good standing or not conducted in a proper or satisfactory manner as determined by HSBC at its discretion. 9. A notification will be sent to inform each Eligible Customer whether his/her application for the Programme has been approved. Each Eligible Customer must continue making payment of the outstanding balances reflected on his/her HSBC credit card account statement by the statement due date until he/she receives such notification from HSBC that his/her application has been approved. HSBC will not be liable for any charges, overdue payments or interest charges incurred due to non-payment by Eligible Customers of the outstanding balances reflected on their account statements. 10. HSBC's Rewards points will not be awarded for the processing fee and/or administrative charges incurred in connection with the Programme. 11. If the relevant Eligible Transaction amount under an approved instalment plan cannot be divided into equal monthly instalments, the Eligible Customer shall pay the relevant balance together with the last instalment. For the avoidance of doubt, a finance charge will be levied on any overdue instalment in accordance with the Relevant Terms (as defined below). 12. HSBC reserves the right to terminate one or more of the instalment plans under the Programme if the relevant HSBC credit card account is not maintained in good standing or not conducted in a proper or satisfactory manner as determined by HSBC at its discretion. 13. A termination charge of SGD100 will be imposed for any early repayment of instalments, change of instalment period, or termination of the instalment plan under the Programme. 14. HSBC accepts no liability for the goods and services purchased with HSBC credit cards. Any complaints or comments in relation to any such goods or services purchased should be directed to the relevant manufacturer or supplier. 15. HSBC reserves the right to amend these terms and conditions, and to suspend or terminate the Programme without prior notice at any time. Without prejudice to the other terms and conditions in this agreement and our reasonable right of appropriation, payments made to the HSBC credit card accounts of Eligible Customers will be applied in the following order of priority, namely: interest charges, late charges, annual card membership fees, cash advances, outstanding balances not under promotional interest rates and balance transfer amounts (if there are multiple balance transfers, payment will be made to the one with the highest interest rate first) on their HSBC credit cards. 16. The personal data which Eligible Customers submit in connection with the Programme will be collected for the purposes stated in HSBC's Data Protection Policy, a copy of which may be found at <https://www.hsbc.com.sg/privacy-statement/>. 17. The HSBC Credit Card Cardholder's Agreement will apply; please refer to <https://www.hsbc.com.sg/help/terms-and-conditions> (the "Relevant Terms"). In the event of any conflict or inconsistency between these terms and conditions and the Relevant Terms in respect of the Programme, these terms and conditions shall apply to the extent of the conflict or inconsistency. 18. All information is correct at time of printing or posting online. 19. These terms and conditions are governed by the laws of the Republic of Singapore and the parties submit to the non-exclusive jurisdiction of the courts of Singapore.

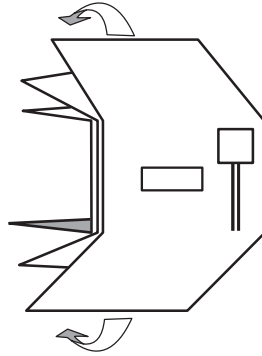
### Data Protection Policy

The personal data you are submitting is being collected for the purposes stated in HSBC Data Protection Policy, a copy of which may be found at <https://www.hsbc.com.sg/privacy-statement>

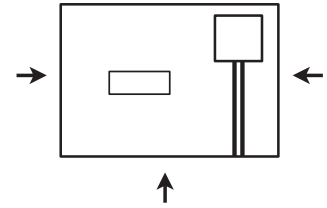
### How to use the Business Reply Envelope (BRE)



**a.** Fold along dotted lines



**b.** Insert documents into business reply folder, folding inwards.



**c.** Seal along edges of folder with clear tape (do not staple). Drop sealed folder into post box.

fold here.....

Postage will be paid by addressee. For posting in Singapore only.

**BUSINESS REPLY SERVICE  
PERMIT NO. 01259**



**HSBC Bank (Singapore) Limited**  
Service Delivery – Card services  
HSBC Spend Instalment  
Robinson Road Post Office  
P.O.Box 896  
Singapore 901746

fold here.....

#### Reminder:

- Have you completed the fields in the form?
- Have you signed the form?

Seal here with clear tape

Seal here with clear tape